

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY

Luchan, Quezon



OFFICE OF THE PRESIDENT

NOTICE TO PROCEED

EARL VINCENT B. CASTAÑEDA Owner CEBOOM ENTERPRISES Marikina City, Metro Manila

Sir/Madam,

The attached Purchase Order No. 2025-11-1064 are already approved so NOTICE is given to CEBOOM ENTERPRISES for the purchase of T - Shirt for Celebration of 18 - Day Campaign to End Violence Against Women and Children requested by R. Zubieto - GAD with PR No. 2025-10-2818 Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

University President

l acknowledge receipt of this Notice on : 11.19.25

Name of the Representative of the of the Bidder: CEBOOM ENTERPRISES

Authorized Signature: Earl Vincent B/Castaneda